

MINUTES of the Full Council Meeting held on Thursday 10th September 2026
7 pm, in the Parish Hall

PRESENT: Cllr D Hodges, Vice-Chairman (DH) Cllr J Russell (JR)
Cllr N Banister (NB) Cllr I Illingworth (II)
Cllr P Marsh (PM)

In the Chair, Mr David Hodges, Vice Chairman, welcomed everyone to the meeting, and reminded everyone that Parish Council meetings can now be recorded by the public as long as this did not disrupt the running of the meeting.

A 15-minute slot had been set aside at agenda item Parishioners Points for village residents to raise matters with the Council. The 'invitation' to attend the meeting can be found on the Facebook page & PC website.

46	Apologies – Cllr B Evans, Cllr D Keeble, Cllr S Raper, Cllr M Mitton	
47	Declaration of Interest (on Agenda items only) – Cllr Marsh confirmed an interest in item 37 Planning - 2025/2333/FULL and 2025/2365/FULL - Fourways 2 School Road Pattishall NN12 8NE Resolved to accept the minutes of the Full Council meeting held on 9th July 2026 which have been previously circulated and were duly proposed, seconded and signed by the Vice Chairman as a true and accurate record of the meeting.	DH Clerk
48	Parishioner Points: Parishioner raised the speed sign coming into Astcote not working for quite a while. Cllr Hodges confirmed all 4 had been out for a while but 3 came back, Cllr Banister confirmed that the company should be out this week to fix it.	
49	Planning Applications: Cllr Keeble not in attendance but provided written updates for consideration. 2026/3345/HH - 15 High Street Astcote NN12 8NW- Proposed External Material Changes, Changes to Glazing and Internal Alterations – No comment 2026/3160/HH - 15 High Street Astcote NN12 8NW - Proposed external material changes, changes to glazing and internal alterations – No comment 2026/3092/HH - 57 Leys Road Pattishall NN12 8JY - Proposed rear extension changes – No comment 2026/3578/HH - 42 Simons Walk Pattishall NN12 8NX - Erection of new boundary fence to garden area- Cllr Illingworth went to look it and looks to be same close boarding as other houses, it is part of their property and they wish to change the picket fence to a 6ft closed board fence, other houses have the same so no objection. No comment	CLERK CLERK CLERK CLERK

	2026/3375/LDE – Ivy Grange, Pattishall - Clerk confirmed no application received as they are applying for a Lawful Development Certificate and waiting for response from WNC. Updates: 2026-0615-LBC and 2026-0612-FULL - Holy Cross Boundary Wall PC application to discharge the pre commencement conditions Cllr Russell advised application number is now 2026/3571/Cond as in the process of applying for pre commencement conditions of archelogy. The application was made on 10.08.26 and not validated until 04.09.26. Two notices are now on the churchyard gate for general public to comment which expire on 08.10.26. He further advised that the statutory period for determining the application did not terminate until 28.10.26. He therefore advised that the proposed start date of 21.09.26 was not now possible. Cllr Russell had advised the contractor he cannot start on the planned date so they could stop the road closures proceeding and a new start date will need to be arranged after the Notices expire. Cllr Marsh questioned the impact if works were delayed into winter. Cllr Russell advised the contract states they don't get charged if "rained off" but will have to stop work. Working hours are 8-3pm, no weekend working and only from April to October so consideration will need to be given this is pushed forward to winter. There is a 6-month time restraint on the footpath closure and the Faculty from the Diocese ends in March 2027. Cllr Russell will keep the Parish Council updated as things progress. 2025/5247/MAO - Land off Fosters Booth Road –Cllr Hodges advised it is not listed for the Meeting on 17th September and the next one is the 8th October, there have been no Case Officer reports. 2025/2333/FULL & 2025/2365/FULL – Fourways, Butchers Lane - Appeal Pending (6009550 & 6009561) – Cllr Hodges advised two appeals both running separately and with two different Case Officers, still waiting on a decision. Local Plan Update - Cllr Hodges advised nothing to report. Cllr Marsh informed Councillors that the housing allocation has dropped from 69 to 61 in the latest update and they are still not including the confine maps for Eastcote and Astcote. Cllr Illingworth has confirmed the proposed confine for Pattishall is now running down the A5. NCALC NP Survey to be completed by 25.09.26 – Cllr Illingworth looked through and it talked about the Neighbourhood Plan, which we don't have so will leave for Cllr Keeble's return.	JR DK
50	Finance: a) Funding for the Boundary Wall, Church Street update – Cllr Russell confirmed he has reworked the estimated costs and will update later in the meeting. b) Insurance Renewal to be confirmed – AGREED BY ALL as 3-year Long Term Agreement (LTA) Clerk to make payment prior to the expiry date of 01.10.26. c) Funding Request for the Produce Show – Cllr Hodges advised that this is requested annually to cover part of the hire of the hall. Cllr Marsh confirmed that the Parish Hall had given a £50 discount for the Produce Show so believes the full cost need not be covered. After discussion it was AGREED BY ALL that the Parish Council would contribute £200 towards the produce show. d) To Approve Payment Schedule dated 10th September 2026. The Payment Schedule dated 10th September 2026 was proposed for agreement by Cllr Banister and seconded by Cllr Illingworth and approved and will now be authorised on UTB by Cllr Hodges. To Ratify the Payment Schedule for contractual payments made in August when there was no Full Council Meeting. Proposed by Cllr Banister and seconded by Cllr Illingworth.	CLERK CLERK CLERK/ DH

	e) Gayton & Tiffield Community Transport Update –Cllr Banister had previously shared information regarding other awards received with the potential of more money from Tiffield PC after second instalment of the precept is received. It was AGREED BY ALL we can now pay £500 from the bus service budget to the bus service but will hold back on the other £500 from the S137 fund at this time. Cllr Hodges confirmed he is the Chair of the Poor's Charity who meet twice a year and if a request is received from the bus service they will discuss it at the next meeting in October, Cllr Hodges to send over their Clerk details to Cllr Banister to pass on. f) Independence of Internal Audit provided by NCALC – AGREED BY ALL that the Parish Council have considered the auditor's competence and independence in accordance with AGAR Assertion 6 and this will be discussed again at the AGM in May 2027. g) CIL money requirements – replacement of play area parts – Clerk confirmed that CIL money can be used for the maintenance of play area h) To Approve and Sign the Bank Reconciliation for All Accounts as at 31.07.2026. These were signed by Cllr Hodges as a member of the Finance Committee.	CLERK DH/NB ALL DH/ CLERK
51	Community a) Pattishall Pedestrian Crossing Facilities (School Road / Butchers Lane Junction) Outcome –Clerk confirmed that this request has been refused as the junction has been assessed and believed to be safe for what it is, they confirmed they had reviewed the junction during school term time. There was discussion around whether this review included a survey of the unmarked crossing. Cllr Banister agreed to speak to Highways to ask for confirmation. b) Poppies for Remembrance Day – Cllr Illingworth confirmed we have 17 poppies at present and there was discussion around purchasing more and whether they should be located on the village green with the figures at Astcote Eastcote and Pattishall, 3 displays in total. After discussion IT WAS AGREED that 10 more poppies can be purchased at a cost of £8 each, Cllr Illingworth will arrange the purchase of these and once received a decision can be made about where to locate them. c) Pattishall Emergency Plan review – Cllr Illingworth asked if we can update it to include fire given recent hot weather, it was confirmed that the plan contains a list of people including farmers and medical staff in parish who are able to help but the list cannot be shared publicly due to data protection. Cllr Illingworth will put in Around Pattishall that the Parish does have an Emergency Plan but we need to consider if there is anyone disabled or who would have difficulty evacuating, so if they could let us know and it will be confirmed that the Parish Hall is the emergency centre for any emergency. d) Bus Shelter and Bus Stop update – Cllr Marsh confirmed WNC have not yet had updates from their suppliers and believes this is a shipping issue, advised he will keep us informed when he has a date to sort the bench out. Cllr Marsh also asked if the PC would like any of the other bus stops to have a shelter, if we do, we should submit this in November /December before year end. Agreed to put on future agendas e) Garden of Remembrance – Leaking tap – Cllr Hodges confirmed he is aware that the tap leaks but is in a brick wall, leak can be managed by turning the stop cock off below however he is now aware that this also turns off the vestry tap in the corner, but not their main supply. AGREED BY ALL to get the tap fixed so it doesn't leak and there is a notice on there to say please turn off the stop tap. f) WNC Response in relation to Flooding on Butchers Lane 30.07.26 – Clerk advised that she had shared the response from WNC and the reply was essentially the same as the last response to Cllr Marsh in that they will repair it when they have capacity to do so.	NB II II CLERK DH

52	Allotments Association Update – Laura Dark from the Allotment Association attended the meeting • She advised she investigated how much neighbouring councils were charging for their allotments and found they seemed to be on par with other associations (Greens Norton/Nether Heyford and Gayton). • However, they have decided that due to the high-water usage and low funds they need to increase the charge from £20 to £40 for a full plot and from £15 to £20 for a half plot, this should bring in £1600 for 40 plots. She advised it may cause alarm as some people have 2/3 plots but they believe it is still not a bad price. • Cllr Hodges stated his concerns about the level of the last water bill at £570.25 and he has since read the meter again since that reading and there is another £60 accrued in debt. • Ms Dark confirmed she had spoken to other Allotment Associations about how they handle their water usage and Gayton advised they have hoses which cannot be used during the ban, instead they put out water butts by main tap and people would have to fill a bucket from there. They confirmed they also had very high bills for the last period. Nether Heyford have 4 x troughs and they have to bucket water out there all year round and Greens Norton have troughs feed by the mains so they also use buckets. She feels they may need to consider using a trough instead of a hose in future. • Ms Dark's concern is that only 6 people would use a hose and have their plots in good condition, quite a few are not growing veg so won't be using as much water so she will put something out to the residents about responsible water usage. • Cllr Hodges has looked back at bills from June 24 onwards and they have been very erratic as there was no bill for one year which may have been during the switch from Anglian to Wave. • Cllr Hodges thanked Ms Dark for coming to the meeting and letting us know about the rent increase and stated that Cllr Evans is keen to stress that the allotments are a community project and beneficial to the community. • Cllr Marsh feels the allotments need to be self-sufficient. • Cllr Illingworth thanked Ms Dark for sorting out around the apple and pear tree and confirmed she will go along and straighten out the signs. • Agreed that the matter will be reviewed again next year in September 2027 and Ms Dark advised if we need an update at any time we can contact her.	CLERK
53	Boundary Wall, Church Street – Update on work and tenders – Cllr Russell advised he has reworked the boundary wall repair costs to include planning, faculty and costs borne to date and projected on the archelogy costs as best as he can including contractor costs and archaeology costs from Northants (put in as £250) and currently we are at around £59,000 to date. He will share the breakdown formally with Councillors for their information, this will show what has been paid and what has been estimated. He confirmed it was agreed the PC would make two weekly payments to the contractors once up and running and Cllr Russell will check and validate work before payment submitted	

54		Key Matters for Discussion	
(a)	Allotments BE	Cllr B Evans away so no update.	
(b)	Community Engagement NB/II/MM/SR	- Cllr Banister advised that Facebook is getting better with more responses from the public, mostly in relation to the bridge on the way to Mr Horton's. Road closures don't generate much interest but continues to grow slowly. The community were interested in the auction of the signs. Cllr Marsh said he will re-share that ahead of the show. - Cllr Illingworth confirmed that 30 reception children started at the school this week, full for the first time in many years. The school had a new kitchen fitted in the school hall and now do all fresh cooked meals on site. WNC has funded a room onsite for all SEN pupils called The Burrow, this has been decorated and has a new toilet on site. The Key Stage 2 playground has been refurbished. - Cllr Marsh passed on a reminder for the quiz a week on Saturday, Bonfire Night on the 5th November and also the Parishioners Xmas lunch on the 5th December. This is to be booked via Cllr Raper and it is now called "Parishioners Lunch" not "Senior Citizens" - Cllr Marsh advised the Parish Hall Committee have set up working group to look at the future safety of the grounds to prevent visitors in the field and security of the car park. Report will follow after the next meeting. Cllr Illingworth confirmed after the travellers left, the Committee had cleaned the play equipment and contacted Environmental Health (EH) and asked what to do but they didn't reply, the PSPO did advise that EH need to be contacted. If this happens again, the police need to be advised straight away that we have PSPO – Cllr Russell stated that this is already stated on the entrance but the Halls Committee are considering increasing the size of the signs.	PM
(c)			
(d)			
(e)			
(f)			
(g)			
(h)	Churchyard & Burial Ground II/DH	Cllr Hodges confirmed the two lime trees have been removed from the churchyard. They also cleared up at the end of Butchers Lane to the end of Pool Close, exposed the Oak and took away the willow. Lots of growth in the churchyard of acacia which has come up all over the place so the maintenance team will get rid of that	
(i)	Grass cutting, trees, hedges, churchyard, and burial ground maintenance DH	Cllr Hodges checked and confirmed the last time the grass cut was at the end of June. The team are starting work today, having maintenance done in the churchyard so we are removing the ivy and hedge to expose the wall so the survey can be done. They will also tidy up Booth Close area saplings and the Butchers Lane play area.	
	Highways NB	Cllr Banister provided a report to Councillors prior to the meeting and asked if there were any questions, none asked. - Cllr Banister provided a document to all Councillors containing traffic data from the SIDS. He confirmed FTS are in the middle of developing a new data service and reporting system and in the interim he provided a snapshot in time of what the SIDS recorded during August, but looked back over other months and what is in the document is consistent across the parish. - All 4 SIDS have had a software update but he also met the guys at the sign, the update should have been turned off and on again after the update but the Astcote sign has not restarted, he is hoping to get them out next week, he confirmed it is not flashing up but it is still recording data.	

		- High level set of numbers per SID – on Butchers Lane, the highest number is the max speed which is currently 95mph at its highest but average speed is 30mph, the 85th percentile shows 35mph and given that is a hill a lot of that could be the fact it is on a hill. Once reporting gets better, he can give more information on this - the report gives 5 top speeds and highest traffic periods, this bears out with the TWN system. The reports seem to show that the system is having an effect in that it is showing speed is reduced once speed flashed up. Cllr Banister will find out what else can be done and speak to Matt at the Safer Roads Team. - He would like the police to agree to the signs having ANPR but this will only happen if they agree we have a speed problem. - He confirmed that in relation to a Community Speed Watch team need to have 6 people to do this and we have only had 3 volunteers. - Cllr Russell asked if the reports provided can go on the Parish Mapping system so we can keep a record, Cllr Banister agreed and Cllr Russell will scan and add one to each of the SIDS on Parish Mapping and add the remaining SID for Astcote. Cllr Banister will also send the details of FTS to go on there. - He confirmed there had been a request for an update on the possibility of WNC Highways meeting with the developer and residents of Mews Court. This meeting was being facilitated so the boundary could be checked as to who owns the trees, the developer or WNC. Cllr Banister has emailed WNC 6 times and phoned 3 times but is still waiting for a response. - He has also been unable to get a response as to the situation in relation to traffic calming on the A5 which he is desperate to get done, Greg who presented to the PC has now retired and he has only managed to speak to his replacement once. He tried to contact him again after the recent fatality, and left messages, but heard nothing back. He will continue to try make contact. - There is another problem in relation to parking at the top of Fosters Booth Road as the signs have been removed. There was discussion about what else could be done to tell people not to park there until we get double yellow or red lines there, and it was agreed that we could use the back of an old sign that we have upstairs at Parish Hall, Cllr Illingworth will dig it out and provide to Cllr Banister. - Cllr Banister also confirmed the verges had been cut at Cornhill but Cllr Hodges is unsure who carried out the work as the PC didn't.	II/NB
	Lighting	Cllr Marsh confirmed not much to report operationally, all lights are working and he is still in the process of tendering and will like to set proposal for change of supplier in October so Clerk to add to the October agenda.	CLERK
	Footpaths JR	Cllr Russell nothing further to add.	
	Playgrounds JR	Cllr Russell advised: He has provided a report and highlighted the ROSPA requirements and also included the cost of the replacement zip wire cable. He had received and shared quotes with Councillors ahead of the meeting, he proposes the PC use AVA Recreation as we have used them before and we have money in the budget in the sum of £6000. AGREED BY ALL to go ahead with the zip wire replacement at a cost of £2440 plus VAT which should be done in October/ November 2026.	JR
	Village maintenance JR	Cllr Russell advised: - He was looking at footpath signs and had received a quote for 3 x signs printed on to aluminium sheets but decided to leave the original ones in place for now. - He had set up historic record of all documents in relation to the Church boundary wall on the website, including planning and faculty and	

	• Cllr Illingworth advised she attended a WNC meeting on climate policy which has now been reduced to energy efficient builders, active travel routes and tree canopy, they have partnered with WNC CAN on planter action. Members include Johnathan Ellis from WNC and others were local parish Councillors, – they are encouraging more people to join their group to investigate and promote sustainable energy and help with planet action. Two interesting things were community grants for solar panels for community buildings and another council had a piece of land which they were going to try and purchase for a solar farm. Cllr Illingworth will share a post for Facebook and Cllr Banister will post. • Cllr Banister advised there has been an increase in parking on pathways and asked how the PC can deal with this. Cllr Marsh advised he will pass on the PSCO details to Cllr Banister so that he can make contact for advice. • Cllr Hodges advised that Cllr Evans had asked if councillors can put their name forward for a rota on 20th October which he has split into 3 time slots, Cllr Evans is doing the first and last one and would like to fill other gaps and need 3 people each session. The sessions will run from 1230-3; 3-7; and 7-10. Cllr Little volunteered his help to assist at the sessions.	II/NB PM ALL
58	Date of next meeting – 8 th October 2026 –Full Council Meeting	

End of Meeting: 915pm