

MINUTES of the Full Council Meeting held on Thursday 11th June 2026
7 pm, in the Parish Hall

PRESENT: Cllr B Evans (Chair) (BE) Cllr D Hodges, Vice-Chairman (DH)
Cllr J Russell (JR) Cllr N Banister (NB)
Cllr I Illingworth (II) Cllr P Marsh (PM)
Cllr D Keeble (DK) Cllr S Raper (SR)
Cllr M Mitton (MM)

In the Chair, Mr Barry Evans, Chairman, welcomed everyone to the meeting, and reminded everyone that Parish Council meetings can now be recorded by the public as long as this did not disrupt the running of the meeting.

A 15-minute slot had been set aside at agenda item Parishioners Points for village residents to raise matters with the Council. The 'invitation' to attend the meeting can be found on the Facebook page & PC website.

21	Apologies – None	
22	Declaration of Interest (on Agenda items only) – Cllr Marsh confirmed an interest in item 24 Planning - 2025/2333/FULL and 2025/2365/FULL - Fourways 2 School Road Pattishall NN12 8NE Resolved to accept the minutes of the Full Council meeting held on 14th May 2026 which have been previously circulated and were duly proposed, seconded and signed by the Chairman as a true and accurate record of the meeting with a slight amendment at 15b change to <i>Ambulance Service</i> from Police. Resolved to accept the minutes of the Annual General Meeting held on 14th May 2026 which have been previously circulated and were duly proposed, seconded and signed by the Chairman as a true and accurate record of the meeting	BE BE
23	Parishioner Points: - A parishioner raised an issue in relation to the bus No 87 who had been advised that there is a bus going through Pattishall at 11am that is not on the timetable, he believes the time table is wrong despite being published last year as the number of buses seem to have increased. AGREED by all Clerk to contact Stagecoach to check if the timetable has changed. - The same parishioner raised the issue of speeding on Butchers Lane and the possibility of the Community Speed Watch being set up as they have recently been relaunched with dedicated equipment for each parish. Cllr Banister confirmed he was aware of this but not sure whose responsibility it is to set it up. The parishioner advised that he had followed the link online and it seemed to be volunteers getting together to put a case to the Road Safety Team but it is likely to only succeed if you have the Parish Council's permission to do so. It was AGREED by all that Cllr Banister would find out more information and work with the parishioner and draw a group together who would be happy to assist. Cllr Illingworth will work with the school and parents to try and get their support. - Another parishioner raised the issue of potholes between Hodge Close to the A5, he confirmed that WNC came out and did 7/ 8 but more left. Cllr Banister advised that he had walked the whole length from the crossroads to the A5 and reported 50 potholes but WNC would only do 2 quickly and the rest fell under the 26-week process.	Clerk NB/II

24	Planning Applications: 2026/2084/FULL - Home Farm Bugbrooke Road Cornhill NN12 8LQ Removal of existing office building and erection of car port with office over Cllr Keeble confirmed this was a new application which he does not think there is an issue with as there is nothing overlooking so no concerns. AGREED by all that no objection to this application. Clerk will respond to the application. Updates: 2025/2333/FULL & 2025/2365/FULL – Fourways, Butchers Lane - Appeal Pending (6009550) • Cllr Keeble confirmed that both applications were refused and since then an appeal has been lodged, with the Planning Inspectorate. He confirmed we have reached out to the Case Officer and the Planning Inspector who are in the process of reviewing the appeals and until they have been through due diligence, they won't give us a start date and go live. They didn't make a commitment in their response as to what form the appeal will take, but will decided after they have reviewed all documents. He confirmed we had received a comprehensive response from the Team Leader in Planning Development confirming they are aware of the sensitivity of this application, and this sits independent of the Local Planning Authority with the Planning Inspectorate, so for them to determine the most appropriate procedure, which they believe would be by written representations. Cllr Keeble advised if we would rather have a hearing, we have to approach the Planning Inspectorate and explain why we wish to have that and why we believe written representations are not appropriate, evidence would need to be provided as to why that is the case. He implied there is a strong likelihood that a site inspection will be undertaken which Cllr Marsh believes may have happened yesterday. • A parishioner stated the application was refused as it was thought to adversely affect the character of the area and the view from Butchers Lane, but the appeal doesn't talk about <i>Butchers Lane</i>, it says if you look at other houses on <i>School Road</i> and see planned developments there is no issue with character. He believes this is concerning as if the Inspector has visited and the only reference, they are using is the appeal document from Hammonds they may not look from Butchers Lane and decide there is no adverse effect on character. He believes the verbal representations he made at Committee will not be represented at the appeal and that would be undemocratic. • Cllr Keeble confirmed the Parish Council have contacted the Case Officer and the Planning Inspectorate who did provide a detailed and timely response and his view is that it will go to written representations. • Cllr Keeble believes that the appropriate action would be for all those who have an issue to make a representation to the Planning Inspectorate and ask/require a hearing and provide reasons. • The parishioner is concerned that at this level it allows the appellant to make representations but not those who are objecting, the verbal comments made previously are not noted so they won't be aware of those. • AGREED by all that Cllr Keeble will write and re-state our position and request both applications are viewed together and those parishioners who wished to make representations do so using the information on the portal . Outline Planning Application No: 2025/5247/MAO – Fosters Booth Road Proposed Development: • Cllr Keeble confirmed he has reached out to the Case Officer to ask for an update, they have responded to say the application is within the consultation period and they are awaiting responses from a number of consultees so without that they cannot move forward, once all responses received the LPA will be in a position to respond. • Cllr Keeble confirmed we had highlighted the dates on the portal were incorrect and they have now been updated to 3 July 2026. • A parishioner asked if they can just change the date like that and if we know who they are waiting to hear from? • Cllr Keeble said we don't know who they are waiting for but they can just change the date.	Clerk DK
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	• Cllr Evans is unsure why this decision is being delayed but that it is affecting the Parish Council moving forwards with the Local Plan as we need to know where the required 69 houses will go. • Cllr Marsh advised the portal states that WNC are now satisfied with the drainage solution offered but there is a range of points and conditions linked to that . • Cllr Illingworth confirmed the Strategic Committee only meet once a month so it can take some time to get a decision. • Cllr Keeble confirmed that the confines of the village are set but there will need to be areas of land adjoining the confines found to enable us to meet the requirement. He also confirmed our view and response on the application has not changed. Local Plan Update Cllr A Little (WNC) advised that there had been another update today, they are looking at trying to find a new settlement to take the pressure off rural development, he confirmed this had been proposed a couple of times now, they are aware 69 houses in Pattishall is a lot so they are asking officers to look at a new site where a new development could be built with better infrastructure, at the moment this is still in consultation. Cllr Little confirmed he will keep pressure on that and see if it moves forward and let the Parish Council know. Cllr Russell asked if there was an update with the Scaffolding company. Cllr Keeble confirmed he had asked residents for a response and update but had not heard anything back so is unsure whether they have vacated the site yet.	
25	Finance: a) In relation to the Annual Governance and Accountability Return To Approve Annual Internal Audit Report 25/26 The Internal Audit Report for 2025/2026 was formally received by Members and noted. b) In relation to the Annual Governance and Accountability Return To Approve Section 1 Statement 25/26 RESOLVED: That the Annual Governance Statement is true and accurate record as audited by NCALC this was AGREED by all Members present and the Governance Statement was signed by the Chair. c) In relation to the Annual Governance and Accountability Return To Approve Section 2 Accounting Statement 25/26 RESOLVED: That the Accounting Statements are a true and accurate record as audited by NCALC and AGREED by all Members present and the Accounting Statements were signed by the Chair. d) In relation to the Annual Governance and Accountability Return To Approve the Exercise of Public Rights dates from 15th June to 27th July 2026 RESOLVED: Members noted the period for the Exercise of Public Rights was 15th June 2026 to 27th July 2026 e) To Confirm no Conflict of Interest between the Full Council and PFK External Auditors RESOLVED: No Conflict noted with Members present f) To Review the Report of the Internal Auditor RESOLVED: The final internal audit report for 2025/2026 was formally received by Members and noted. g) Funding for the boundary wall, Church Street • Cllr Evans confirmed that he and Cllr Illingworth met with the Church to request funding towards the cost of the boundary wall, and if they decline could they provide a letter to the Parish Council to explain why so that this can be presented to residents. • Cllr Evans confirmed the Church was advised we understand the boundary wall is the responsibility of the Parish Council but the majority of parishioners do think, and will think, the Church should be responsible or help towards the cost. The Church confirmed they could not contribute as they are a charity and following discussion around a Church led fundraising event, they also advised they are legally not able to do that but would take advice about whether an event could take place in the churchyard and they could contribute as individuals • Cllr Illingworth advised as the Church own the land, and the Parish Council need to carry out an archaeological exploration, should it be the Church's responsibility to pay for the archaeology as they don't want us to disturb the bones. Cllr Illingworth confirmed a letter	BE/ Clerk BE/ Clerk Clerk

INVOICES TO BE PAID in June 2026

The following invoices are set up on the UTB account.
If approved at the meeting and authorised on line by David Hodges they will be paid on 12th June unless otherwise stated

OnLine Ref	Inv No	Payee	Details	Amount	VAT	Total
OL26 06/01	INV-18786	Starboard Systems Limited	Scribe Monthly fee May 2026	51	10.2	61.2
OL26 06/02		Maria Sadler	June Salary	934.97		934.97
OL26 06/03		HMRC	June PAYE and NI for Clerk	80.97		80.97
OL26 06/04		NEST	Clerk Pension Employer & Employee	65.54		65.54
OL26 06/05	1005715	DB Communications	Clerk Mobile phone contract June 26	24.54	4.97	29.81
OL26 06/06	16576931	Wave (Anglian Water)	Allotment water bill for 17.02 to 16.05.26	141.49	0	141.49
OL26 06/07		Geoff Mooney	GoR works carried out on 30.05.26	50	0	50
OL26 06/08	PVH1282	Pattishall Parish Hall	Parish Hall Hire for FCM May 26	26	0	26
OL26 06/10	15708685	Npower	Sids Electric costs	20.08	1	21.08
OL26 06/11		CGM				
OL26 06/12	292691	John Russell	Whitmores Timber Oak Post	330	66	396
OL26 06/15						
Total				£ 1,724.59	£ 82.17	£ 1,807.06

Not Received yet
Agreed
Paid needs ratified

Bank balances 31 May 2026	Current	£3,669.27
	Savings	£150,283.79
	Total :	<u>£153,953.06</u>
Receipts May 26	Current - VAT	£ 5,982.21
	Current - Burial Fees	£ 385.00
	Current - Donation	£ 10.00
Receipts May 26	Savings -	£0.00
	Total	<u>£ 6,377.21</u>

Cllr Hodges advised that no invoice has been received from Marcus Young who empties the dog waste bins for a year and we don't want to lose his services. **AGREED** Clerk to chase him for an invoice and check he has correct contact details.

- j) To Approve and Sign the Bank Reconciliation for All Accounts as at 30.05.2026. These were signed by Cllr Hodges as a member of the Finance Committee.
- k) Gayton & Tiffeld Community Transport Update –Cllr Banister confirmed he had spoken to the person that runs the service who confirmed Tiffeld had asked for a presentation to justify their donation and Gayton did not reply so waiting for that. He confirmed that they are happy to do a presentation for Pattishall PC but agreed that is not necessary. Steve confirmed that more people from Pattishall than Gayton and Tiffeld use the bus service and also, they are currently short of volunteer drivers if we can advertise this. **AGREED** to wait until it is confirmed if other PC's will donate before we agree to a donation and that Cllr Banister will publicise the need for more voluntary drivers.
- l) Community Café Grant Review for 26-27 – Cllr Raper assumed this was a rolling agreement but would wish to request the community café is carried on for this year at a cost of £26 per café for 12 events totalling £312. Cllr Illingworth confirmed she had enquired if WNC provided funds for this but they are currently only supporting children's projects. It was **AGREED** by all that the Parish Council would fund the community café again this year.

Clerk

DH

Clerk

26

Policy:

- a) Review of Financial Regulations to include update on Procurement Act.
Resolved and AGREED BY ALL to adopt the amended Financial Regulations Orders with no amendments. Clerk to add to the website.
- b) Review of CIL Statement to go on website –
Resolved and AGREED By All to put the notice on the website. Cllr Keeble confirmed we are still awaiting CIL money and he is not receiving responses to his emails to ask for an update.

Clerk

Clerk

27

Community

- a) Pattishall Pedestrian Crossing Facilities (School Road / Butchers Lane Junction)
Cllr Marsh discussed the offer of a formal assessment of the crossing by Highways. He confirmed that in their response they didn't say what format that would take and he would like clarity on that and what input we would have. He feels it is important that the assessment takes place in school term and in Spring where more children are walking to school. He would also like the Ward Councillors to be involved and ensure that the data needs to be suitable for what is being assessed. **AGREED** Clerk to request input in the assessment and detail the above and confirm this is the busiest point in the Parish so needs a full and proper assessment. Cllr Marsh felt the SIDS data would also be useful to give an indication of speeds and traffic flow along with input from the School and Governors. Cllr Illingworth feels

Clerk

	we need to be more proactive and say this is what we want before they come out. There was a question about whether the Parish Council would have to pay if crossing is upgraded and Cllr Marsh said it should come out of Highways funds and Cllr Banister confirmed this. AGREED Clerk to write to School and request their support to the upgrade of the crossings. Cllr Mitton asked if we could get Police support and AGREED Clerk to email the Safer Roads Team and ask for their support. b) Parked Cars - Suttons Walk and Astcote Green Cllr Marsh confirmed the one in Suttons Walk has now been dealt with and some of the cars have now been moved and residents have been asked to relocate some of their parked cars. AGREED Cllr Illingworth will check with the Land Registry to see if the land the cars are parked on is Parish Council land so we can ask they are moved. Cllr Hodges AGREED to look at the Silver Birch tree that has been reported as leaning to ensure it is safe.	Clerk Clerk II DH
28	Boundary Wall, Church Street – Review of Tenders No further update at this time	

29		Key Matters for Discussion	
(a)	Allotments BE	Cllr Evans confirmed quite a few people working on the allotments now. In response to a question Cllr Evans confirmed there is no indication from the Allotment Association that they will be reviewing their prices.	
(b)	Community Engagement NB/II/MM/SR	- Cllr Banister advised there is nothing further to add to his Report other than we seem to have established around 320 followers on Facebook. - Cllr Illingworth requested that Cllr Banister put the defib notice on the Facebook page with the details. She confirmed she attended Towcester Ambulance Service and they agreed to get the numbers sorted and the Police agreed to also do that, Cllr Illingworth has added stickers to each defib to say what postal address it is. - Cllr Mitton confirmed the Around Pattishall draft copy went to Andy yesterday and the final one will be written before midday tomorrow. - Cllr Raper confirmed that the young person doing the Duke of Edinburgh (DoE) course completed his 13 weeks of volunteering at the end of May litter picking in the Parish and did great work. Cllr Raper had sponsored him and was assessing and she sent in a report to DoE and done an article in Around Pattishall about him on request. - Cllr Raper asked if it was possible to have the new bench delivered to the hall that Cllr Evans had in storage now the refurbishment is finished, AGREED Cllr Evans and Cllr Raper to liaise to meet to get this dropped off at the hall. - Cllr Raper advised that the Hall Committee are starting to look at what is coming up in the next 6 months, looking towards December and the Senior Citizens lunch which the Parish Council have historically assisted with financially and she requested their support again this year. She confirmed they are in the process of revamping the lunch and making it more fit for purpose for the people attending as the numbers have been falling. Cllr Evans offered to help if they need support and ideas on making it better attended. AGREED by all to provide a donation of £150 to support the Senior Citizens Christmas lunch	BE/SR Clerk
(c)	Churchyard & Burial Ground II/DH	Cllr Illingworth advised there are 8 plots left for burials in the churchyards	
(d)	Grass cutting, trees, hedges, churchyard, and burial ground maintenance DH	Cllr Hodges advised: - An email had been received to request the Parish Council carry out maintenance of the verge outside Brambles, School Road, Astcote as it has become messy. Cllr Raper had spoken to the property owner and confirmed that the land used to be maintained by the previous owner as there were wildflowers there so they didn't wish it to be cut. Cllr Raper had spoken to Cllr Hodges who has agreed to meet with the grass cutters and show them the piece of land that needs to be strimmed, AGREED Clerk to confirm to resident that the Parish Council will take this on as part of their cutting process and AGREED Cllr Hodges will meet with the grass cutters next week. - He had received an email about the footpath behind Simons Walk was overgrown, he checked and you can walk it but it is quite overgrown. He confirmed that the hedge is due to be cut shortly so it will get cut for the first time this season. - He confirmed he has spoken to 5 Leys Road about the fence at the side of the Burial Ground, walked down and explained he had cut it back the last couple of years and cleared the debris but reluctant to do it this year as the fence is leaning and may drop and block the path. Resident agreed to cut this back and pull the fence back and secure it when he returns from holiday next month.	Clerk DH

(e)		• He has spoken to the owner at 2 Valley End, behind the Butchers Lane play area and confirmed there are 3 houses that back onto the play area and number 2 is the middle one. He had received an email to complain the tree in the play area was unruly and damaging his fence, he requested the tree is removed and the fence replaced. Cllr Hodges had checked this with the owner and it was noted that it is in fact a bush and it is growing from the owner's side through the fence to the play area but it originates in the owner's garden where it is rooted. The owner has accepted it is his responsibility and will replace this fence and remove the bush and Cllr Hodges AGREED to cut the side within the play area and dispose of it but the owner will need to do the rest. • Cllr Banister asked if the grass cutters could do the area in Cornhill near the village sign as it is obscuring the new signs. Cllr Hodges advised that the Mowing Contract is limited to the range of the 30mph zone of each village but he has spoken to the Contractor who agreed to check and see what can be done and what the extra cost would be. • Cllr Hodges confirmed there has been complaints about weeds and bramble growth on Blacksmiths Close waste ground around the garages but advised this is the responsibility of WNC as they are Council garages. • Cllr Hodges confirmed that the tree work ordered in Spring is due to be carried out in the next 3-4 weeks.	DH
	Highways NB	• Cllr Banister confirmed he had shared his report and asked if any questions. • Cllr Keeble asked if the Parish Council purchased the SIMs for the SIDS if we would be able to access the previous data. • Cllr Banister stated he has been unable to access the system due to the company going into administration but it all seems to be working. AGREED BY ALL to purchase the sims for the SIDS. • Cllr Banister advised that in relation to the A5 he can see that National Highways have completed the southern part of the A5 with traffic calming measures and should finish the rest by October. If this end of the A5 is agreed then we are planned to have 50mph from Towcester to Weedon and 40mph through Fosters Booth with average speed section. • Cllr Banister asked Highways about the double yellow lines on Fosters Booth Road but the person needed to make a decision is on leave at present. He AGREED to put something on Facebook again about not parking there. • Cllr Banister accepted an RSVP to the Freight Action Plan Meeting and will update Councillors in July. • Cllr Evans stated he had received an email about a Yew Hedge outside the Old Rectory, Church Street. Cllr Hodges advised that it is about 3ft out from the wall now and needs cut back rather than just trimmed. Clerk confirmed we have written previously but AGREED Clerk to send another letter to be sent to ask for it to be cut back to the wall to enable safe access as the Highway is currently obstructed, if not the Parish Council will need to carry out the works and charge it back.	NB Clerk
	Lighting	Cllr Marsh advised: • He has received pricing options for a switch to an alternative energy supply called Conrad, they were recommended by Clear Energy Solutions whose information was provided by NALC. They believe they can save the Parish Council £758.28 per annum at this point in time for a 36-month contract. AGREED PM to ask for alternative prices for a 12- and 24-month contract and find out if there is a penalty clause with Npower for switching supplier. • Cllr Keeble asked if another Parish Council have used Conrad so we can check they are happy with their services.	PM

(g)		• Cllr Banister was concerned that the SIDs energy usage would be more with the new company which Cllr Marsh felt may be due to the standing charge, he will investigate this more and report at the July meeting. • He confirmed that the low hanging wire has now been removed from Leys Road. Cllr Marsh asked for an update on how long the footpath on Church Street will remain closed and WNC mistakenly thought the Parish Council were dealing with this. It was AGREED that Cllr Evans will contact Mrs Burt, the Landowner, and ask how long it will be before the footpath will re-open.	BE
	Footpaths JR	Cllr Russell received a report from Chris Bulleid with an update which he AGREED to share by email.	
	Playgrounds JR	Cllr Russell advised: • He has carried out inspections and produced reports which have been uploaded onto village mapping. • ROSPA are expected this month. • The surface of the roundabout seating area is delaminating, he has put tape over it but it may need more work later in the year. There is anti-slip GRP where the footrests are and it is possible to get smooth GRP 3mm thick which he proposes overlaying onto the delaminating plywood, AGREED he will obtain costs for review. • Cllr Hodges advised that he had received a report that a child swing seat has a crack in it and needs replaced. Cllr Russell AGREED to check this and see if we have a spare seat or if need to order one. • Cllr Russell advised litter has been picked up from the play areas.	JR
	Village maintenance JR	Cllr Russell advised the oak post for the millennium sign has been delivered, just have to agree a date with Robert Stretton to start the plinth.	JR
30	Report from the Clerk & Key Items for next Agenda Clerk advised that advice had been taken from NCALC in relation to VAT for large projects such as boundary wall and it has been confirmed that we are able to claim VAT back as the Project Manager for the works, information shared with Councillors.		
31	Correspondence Email from Georgian Homes – Cllrs Banister and Keeble are going up to the embankment tomorrow to go over the measurements and have asked WNC what dates a site meeting can be arranged. Once they have those dates, they will go back to Georgian Homes with that date so they can arrange to meet, Cllr Banister advised he has not been able to get hold of Highways but will keep trying.		NB
32	Report from West Northants Councillors • Cllr Stuart Tolley advised he would send through a full report by email. He advised he and Cllr A Little have been on the Constitutional Working Group for WNC, which impacts areas such as Planning, he advised there will be new legislation which will get rid of Councillors ability to “call in” planning applications from September 26. • He confirmed there is a new Deputy Chairman at WNC and Cllr Tolley is the new Deputy Mayor of Towcester. • He has attended meetings in relation to knife crime and how to get knives off the streets. • He attended Tove Valley at the weekend for celebration of their anniversary. • He confirmed that Cllr David Tarbun has just completed a walk from Liverpool to Towcester in 5 days to raise money for the Lighthouse Centre and donations for that are still live, Cllr Tolley will send the link.		ST

	• He confirmed WNC are talking about bringing housing stock back “in house” from Housing Associations, unsure of the timeline for this to happen but it will happen gradually not all at once. • Cllr Keeble asked Cllr Little and Cllr Tolley their thoughts on the Relief Road. • Cllr Little advised that he receiving complaints that HGVs are still going through Towcester but on the whole, there has been a shift and mostly they are using the Relief Road, he confirmed weight restrictions should be coming through soon. He has reported a number of HGV’s to their respective companies for continuing through the town. <u>Report from Councillors</u> • Cllr Illingworth advised she will look at the cost of a standalone cabinet for the defibrillator and Cllr Evans will check with John’s Motors if they are able to house the unit on the wall at their premises. • Cllr Illingworth confirmed approval had been sought for a plaque for John Furniss in the Garden of Remembrance, she confirmed this met the allowed criteria and had been agreed. • Cllr Keeble advised there is a further Local Plan Working Group meeting on the 22nd June and the group are making progress a number of areas, they had a good conversation with Mags Howe about what land has been put forward so will update shortly. • Cllr Evans sent his apologies for the next meeting due to being on annual leave.	II/BE
33	Date of next meeting – 9 th July 2026 –Full Council Meeting	

End of Meeting: 9.25