



**MINUTES of the Full Council Meeting held on Thursday 9 October 2025**  
7 pm, in the Parish Hall

**PRESENT:** Cllr D Hodges, Vice-Chairman (DH) Cllr M Mitton (MM)  
Cllr J Russell (JR) Cllr D Keeble (DK)  
Cllr I Illingworth (II) Cllr P Marsh (PM)  
Cllr N Banister

In the Chair, Mr David Hodges, Vice Chairman, standing in for the Chair in his absence, welcomed everyone to the meeting, and reminded everyone that Parish Council meetings can now be recorded by the public as long as this did not disrupt the running of the meeting.

A 15-minute slot had been set aside at agenda item Parishioners Points for village residents to raise matters with the Council. The 'invitation' to attend the meeting can be found on the Facebook page & PC website.

66	Apologies – Cllr B Evans, Cllr S Raper	
67	<p>(a) <b>Declaration of Interest</b> (on Agenda items only) – Cllr Marsh declared an interest in item 69, the planning applications for Fourways <b>(2025/2365/FULL and 2025/2333/FULL)</b>.</p> <p><b>(b) Resolved to accept the minutes of the Full Council meeting held on 10<sup>th</sup> July 2025 with agreed amendments made on 11 September 2025</b> which have been previously circulated and were duly proposed, seconded and signed by the Deputy Chairman as a true and accurate record of the meeting.</p> <p><b>(c) Resolved to accept the minutes of the Full Council meeting held on 11<sup>th</sup> September 2025</b> which have been previously circulated and were duly proposed, seconded and signed by the Deputy Chairman as a true and accurate record of the meeting.</p>	
68	<p><b>Public Open Forum Session – Parishioner Points</b></p> <p><b>Streetlights</b></p> <ul style="list-style-type: none"> <li>• A parishioner from Mews Court raised a question about the possibility of extra street lights in Butchers Lane where he believes there is a dark zone, he stated the neighbour impacted with light has no problems installing it and asked if there could there be a poll to see if other parishioners would object to this.</li> <li>• Cllr Marsh advised that the streetlight on Butchers Lane is on the hill so the spill of light on Festal Grange doesn't quite reach it and the one on top of the hill is set back. He believes with the winter months approaching this will cause an issue as that section of the pavement is particularly dark. Cllr Marsh believes there is a potential need for an additional street light between the two. Cllr Hodges asked for the distance between the current lights which was confirmed as 420ft going up which Cllr Hodges believes is quite close compared to other street lights. Cllr Marsh believes there is a need, and as reported last month the cost of this is circa £1800, as there is already a power supply in place which feeds the two already installed. Cllr Hodges stated since Mews Court have installed their lights this has altered things and his opinion is that the pavement is perfectly lit. Cllr Marsh agreed to look at it again with the new lights in place but still believes it is particularly dark.</li> <li>• The residents from Mews Court are neutral on it, for them it is more about the safety of the school children walking in darkness.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Cllr Illingworth asked if we had heard from WNC about pruning the trees, which we have not, and she also advised that the lamppost by Mews Court leans slightly in so needs straightening which may make a difference. Resolved that the Clerk will chase WNC in relation to the trees and Cllr Marsh will check out the lamppost that is leaning and see what can be done to see if that will make a difference before deciding on further action.</li> <li>• After discussion it was agreed that Cllr Marsh will reassess Birds Hill to see whether the trees are impacting on the light there and report back.</li> <li>• A resident stated that at the brow of the hill there is no verge so you are right next to the traffic so there is a safety aspect to be considered as it is difficult if you need to pass others and there is a concern you cannot be seen on the path by users of the road.</li> <li>• Cllr Marsh believes it is important to do a survey of parishioners about street lights to get their thoughts once the trees have been done and this will be discussed again after the trees have been cut back.</li> </ul> <p><b>Stagecoach buses</b></p> <ul style="list-style-type: none"> <li>• A parishioner raised concerns about the Stagecoach buses cutting their services and the impact on the local community.</li> <li>• Cllr Hodges advised some time ago the Parish Council agreed to pay Stagecoach to keep that bus service going, alongside other parishes, but once they told the Parish Council it was becoming profitable, they stopped contributing and the money was put towards the Gayton and Tiffield minibus instead, he advised that the change in Stagecoach's timetable has come out of the blue and been agreed between WNC and Stagecoach.</li> <li>• Cllr Marsh felt aggrieved that they opened a survey period which closed on 18<sup>th</sup> September but the new timetable started on the 1<sup>st</sup> September with new timetable information not being updated in bus stops.</li> <li>• Cllr Keeble advised Hunsbury Parish Council approached us for our support which we have provided so we are doing all we can at the present time.</li> <li>• Cllr Illingworth advised she has been asked by parishioners where the bus stops is in Pattishall, she is aware it used to stop by the Church but that is no longer on the timetable so she is unsure.</li> <li>• Agreed that Clerk will contact Stagecoach to find out where the bus stops in Pattishall and update at the next meeting.</li> </ul> <p><b>Recycling Centre</b></p> <ul style="list-style-type: none"> <li>• A resident raised the issue of the changes at the recycling centre and the need to book a 15-minute slot.</li> <li>• Cllr Adrian Little advised the booking system has been introduced to stop queues outside recycling centres but he agrees that 15-minute slots does seem quite tight so he will take this back to the Council, he advised the reason for this was to try and stop the increase in trade waste but is aware that this could cause an increase in fly tipping which he has already raised with the Council.</li> </ul> <p><b>Speeding</b></p> <ul style="list-style-type: none"> <li>• A parishioner asked if there was any data from the new SID cameras to prove what speed traffic is doing as the area in Butchers Lane is a dangerous spot.</li> <li>• Cllr Banister advised that some vehicles have been doing extremely high speeds down that road but he will advise fully in his report later in the meeting.</li> <li>• Parishioners advised that they don't feel the SID cameras have made a difference in peoples speed and the traffic is only getting heavier, they asked why the registration numbers aren't coming up.</li> <li>• Cllr Banister advised that a Police licence is needed to have ANPR cameras but it was decided to see what the SID cameras tell us first and if it shows we have a speeding issue, which we do, then we will approach the Safer Roads team to spend more time here or to look to see if we can upgrade to ANPR cameras. Cllr Banister advised that we need 3 months of data to apply for an ANPR licence but it would be preferable to speak to the Safer Roads team when they have 6 months' worth of data, they will review that and if they believe it is an issue they will bring out camera vans more regularly. We would also encourage the use of Community Team as well as that works and then if the Parish Council have evidence that we have a speeding issue we can apply for an ANPR and the signs we bought is that we can be modified to report ANPR, it is more likely that as soon as the car registration comes up they slow down.</li> </ul>	<p>CLERK/ PM</p> <p>PM</p> <p>CLERK</p> <p>AL</p>
--	--	---

	<ul style="list-style-type: none"> <li>• Cllr Banister confirmed that the company we bought the signs from went into administration and that part of the business has been sold, we contacted them and asked if they can take away the yellow signs and the one that is electrically powered and put it on the flashing school sign just before zebra crossing which may help. He also advised that coming down the hill the old sign will hopefully be serviced to show you are doing “x” speed, we own this particular sign so can use it when we like.</li> <li>• Cllr Mitton confirmed that a lot of what we are able to do is based on how the road is classified and some of the signs suggested have been pushed back by WNC with a reluctance to put in speed bumps or curbs.</li> <li>• Cllr Banister advised that Banbury Lane was deemed was to be an emergency route but is now declassified, the cost to put in a chicane there would be around £60K. If permission was received from WNC to do it then it could go where the playing field is and the terraced houses are just there on the join, that is the only place they would put it and there would only be one. He advised that if they got permission in principal to get a chicane the Parish Council would have to put in £25k of the £60k.</li> </ul>	
69	<p><b>Planning:</b></p> <p><b>Prior approval application - Agricultural Barn Home Farm Bugbrooke Road Cornhill Pattishall- 2025/3618/PA</b>– Request for permission to convert an existing barn to a dwelling, the Parish Council don't have to respond as it is a prior approval application only. Cllr Hodges queried the application as he believes the location of Home Farm is further down than in the WNC plan drawings. Cllr Keeble advised all to have another look and let him know their thoughts as there is 3 weeks until the deadline. Cllr Mitton confirmed that this comes under special planning rules.</p> <p><b>2025/3145/LDP - Application by PPC for the Lawful Development certificate for the perimeter Church St Boundary Wall works</b> – Cllr Russell confirmed that after 8 weeks he had received a Notice of Refusal because the wall is tied in with the listing of the church. Cllr Russell advised he was not able to speak to anyone in the Planning Team prior to making the application and everything was done on the planning portal. There was discussion around the frustration of making this application without any support from WNC which ultimately wasted Parish Council funds. Cllr Adrian Little advised that the Planning Department have major issues at present, trying to get people in to improve the system, it is known that at the moment the system and time management it is not great. Cllr Keeble felt money has been wasted on this application so the Parish Council shouldn't have to pay for the full planning application, a lot of money is being spent on a wall that is not ours. .</p> <p>Cllr Russell discussed the process for putting in a full planning application to minimise future application costs. He advised that to put in an application for the full wall and gate round to the double gate for the church involves cutting down two trees on either side of the gate and getting an arboriculture report which will take time. Cllr Russell advised if the Parish Council applied for the 10m section, which does not require trees being taken down, each time they do another section (there could be 4 in total) we would have to make a new planning application. Cllr Russell suggested we look at the whole section along Church Street, before getting to the tree by the gate which gives the opportunity to do 2 ½ of the section and then they can look at the part around the gate and the double gate. There was discussion around removing the trees and habitats and possibly an ecology assessment.</p> <p>It was <b>AGREED</b> by all that Cllr Russell will approach Cllr Manning and give background and ask for guidance and cost to date and ask how to broach this application. Cllr Keeble feels it makes sense to apply for all of the wall except for the sections around the archways by the trees so 75% of the work is covered. Cllr Illingworth suggested Cllr Russell speak to the Heritage Team at WNC for their view.</p> <p>Cllr Russell advised that the faculty is due to go to the Diocese Committee on the 21<sup>st</sup> October as we need their permission as the church yard needs to be dug into. He confirmed he has also got the name of an archaeologist who is willing to confirm if she is available to be present whilst excavating.</p> <p><b>Update on 2025/3010/FULL</b> - Land off Banbury Lane Pattishall - Change of use of land and building to scaffolding storage place (Class B8) (retrospective)</p> <p>Cllr Keeble confirmed this is going to be determined by planning committee but it is not on the October agenda so may be November. He confirmed that the objection put in appeared on the portal but was heavily redacted which we were concerned about as some of it was material to the objection. This has been queried with WNC who advised there was reference to enforcement which</p>	<p>ALL</p> <p>JR</p>

<p>was confidential so it has now been re drafted and sent back, this should appear on the portal soon. Cllr Keeble confirmed that local residents are not happy as they have now been operating for 10 months with no licence and no end in sight, we will continue to monitor that and wait for the Case Officer to advise and then local people and the Parish Council will attend to make presentations</p> <p><b>Update on 2025/2365/FULL</b> - Fourways 2 School Road Pattishall NN12 8NE - Demolition of existing dwelling and garage and construction of two new self- build dwellings <b>(Amended Plans)</b> Cllr Keeble advised that this is not on the Committee agenda for October and in the last few days WNC have asked for ecological reports to be put forward before planning can be considered, at this stage therefore the Parish Council will be standing down as it may take many months to move this matter forward. It was <b>AGREED</b> the Clerk will approach the Case Officer and ask what that means and what the time line will be and what that means in relation to next steps and then report back at the next meeting.</p> <p><b>Update on 2025/2333/FULL</b> - Fourways 2 School Road Pattishall NN12 8NE - New self- build dwelling <b>(Amended Plans) – see above</b></p> <p><b>Update on Festal Grange</b> – Building and Development works. Cllr Keeble advised that it was reported in October that updates have been received from the Case officer in response to the ongoing concern about extensive building works on site with no planning application and nothing to review and/or comment on. The Planning Application was tabled in July but there was information missing from the application so still no formal application lodged. Cllr Keeble confirmed there is nothing more we can do at this stage and work stopped in around July.</p> <p><b>Mews court</b> – Boundary and Trees Cllr Keeble advised that several weeks ago Cllr Banister met with WNC who advised that the large trees near Mews Court entrance are the responsibility of the landowner. Cllr Keeble confirmed we wrote to the landowner who provided a copy of the deeds, diagrams and drawings showing the boundary line and advising they put the fence put up in line with that boundary line. Cllr Keeble and Cllr Banister attended with a tape measure and tried to work out where the boundary line is, the fence seems to have been built inside the boundary which suggest the two large trees mark the boundary and are the responsibility of the management company/developer. Cllr Keeble put forward 3 options; (i) we can go back to WNC with the plans but they will measure and prove what they say is correct; (ii) we can go to Georgian Housing Development and advise we have measured and the trees are in the boundary line; (ii) Mews Court residents can measure it and contact Georgian Housing Development. Cllr Keeble advised that this matter was raised as we wanted clarity on the ownership of those trees and the responsibility of where their management would sit and we also wanted to clarify who managed the verge. WNC have taken responsibility for the verge up to the trees. A resident of Mews Court requested that we write to the Developer and give him the findings and he can communicate that to the residents. It was <b>AGREED</b> by all that the Clerk will write to the developer again in conjunction with Cllr Keeble.</p> <p><b>Birds Hill</b> – Cllr Keeble advised that a recent application has been approved as planning in principle but the question came up again on the area on the footpath, at the top on the left and the carry over of gravel into the roadway. Original approval showed there should be hardstanding 5m back from Birds Hill Road to stop the carryover, this was raised with the owners by WNC who have obtained a quote and are now awaiting a date for works to start, they will communicate with local houses in respect of those works</p> <p><b>Land Off Fosters Booth Road</b> – Cllr Keeble advised that Savills approached the Parish Council about holding a local event regarding their emerging proposals and we advised if they wish to do that then it is up to them to organise it directly, we will wait to see if they arrange anything. Cllr Keeble advised that in relation to the new WNC Local Plan he had reached out to Ward Councillors who will attend our Full Council Meeting in November as our Parish Plan is now outdated and we want to better understand the Local Plan first.</p>	<p>CLERK</p> <p>CLERK/ DK</p>
--	-----------------------------------

70	<p><b>Finance</b></p> <p>(a) Review of Five-Year Plan – Cllr Keeble advised that the Plan was conceived over a year ago and provides detailed areas of focus for priority for the benefit of community. They had reported achievements for end of Year 1 and set some for Year 2 and set up quarterly review. Reviewed as follows:</p> <ul style="list-style-type: none"> <li>(i) Roads and pavements; ongoing conversation with areas of resurfacing and Cllr Banister is on the case regularly to put emphasise on what needs to be done;</li> <li>(ii) Playground areas – the swing and seat at Butchers Lane play area to be replaced, works ongoing. Agreed we would look ahead at 27-28 to start work on what new play equipment we want in village hall, continuing to review the gateway access to Booth Close Play Area..</li> <li>(iii) Footpaths - weighted gate which is now complete.</li> <li>(iv) Tree Surveys – Cllr Illingworth has completed those, 171 trees in the Parish (not all PC’s responsibly), one has been missed on Leys Road which is the Parish Council’s responsibility which Cllr Illingworth will add. All trees are now on Parish Mapping.</li> <li>(v) Boundary Wall in Church Street - discussed and work is underway.</li> <li>(vi) Burial Plots – will update later in the meeting.</li> <li>(vii) Parish Council Website – now fully transitioned onto that, work ongoing on mapping the Parish and email addresses will be discussed later. Bob Illingworth has handed over meeting section of the website to the Clerk and more will be transitioned over time. Discussion around whether reports should go on the website, to be raised again next month once the Chairman is back, Clerk to add to November Agenda.</li> </ul> <p>(b) Burial Ground payment update: Clerk updated who has been in contact to pay for outstanding reserved plots. Agreed Clerk to send reminder to those who have not responded. Cllr Illingworth to provide Clerk with the updated plot list and currently 8 burial plots remaining.</p> <p>(c) To Approve Payment Schedule dated 9<sup>th</sup> October 2025. The Payment Schedule dated 9<sup>th</sup> October 2025 was approved and proposed for agreement by Cllr P Marsh and seconded by Cllr N Banister and will now be authorised on UTB by Cllr Hodges.</p> <p>(d) To Receive Income &amp; Expenditure Reports for September 2025 – Approved and <b>AGREED BY ALL</b>.</p> <p>(e) To Approve and Sign the Bank Reconciliation for All Accounts as at 31-08-25 and 30.09.25. These were approved and <b>AGREED BY ALL</b> and signed by Cllr Hodges as a member of the Finance Committee.</p> <p>Cllr Hodges raised an issue in relation to the water supply to allotments at Eastcote, he advised that an invoice had not been received since last year as they had been going to the address of the previous Clerk. This has now been rectified and there is an amount outstanding of £315.29. This amount was unusually high based on past expenditure and the bills confirm that the allotments were in credit with the water supply up until February 2025 and the bill sent on 16<sup>th</sup> May 2025 was for £41 for the previous quarter. The bill dated 16<sup>th</sup> August 2025 however was for £274.23 plus £41.06. Cllr Hodges had made enquiries and discovered that someone had jammed one of the four taps on and didn’t tell anyone for 3 or 4 days which resulted in flooding in a big area of the allotments, he confirmed the amount therefore for that last quarter is equivalent to 1 year and a quarter in a normal year. Cllr Hodges also advised that “Wave” was now the commercial arm of Anglian water, Cllr Banister advised that he had recently met Anglian Water at the allotments so that they can install taps with non-return valves and then they put a new meter in there. Cllr Hodges proposed that the Parish Council write to the Allotment Association and advise them that if something like this happens again, they will be responsible for the bill as currently, as part of the agreement, we are responsible for the bill. It was <b>AGREED</b> by all that the Wave invoice be paid and the Clerk write to the Allotment Association as agreed.</p>	<p>CLERK</p> <p>CLERK/ II</p> <p>DH</p> <p>CLERK</p>
71	<p>Policy:</p> <p>(a) <b>Review of External Auditors Report for AGAR</b> – Cllr Keeble advised that the Parish Council had already discussed the Internal Audit report prior to submitting all paperwork for external audit to PKF, copies of all paperwork had been shared with the Parish Council and is on the website along with all required Notices. Cllr Keeble confirmed that PKF have now carried out their review and sent us Section 3 of the External Auditors report and Certificate for 2024-25. Cllr Keeble believes that on the basis of the review of Section 1 and Section 2,</p>	

	<p>in our opinion, the sections are in accordance with proper practices and there is no concern that matters are not met. However, there are areas noted of non-compliance on the External Auditors' report in Section 3 where we need to improve. It was agreed that we didn't put the paperwork online on time and this will be correct next year.</p> <p>In Section 2, the Accounting Section, they highlighted we accurately completed one element of it and omitted a figure in the report from the prior year and that the value of total fixed assets wasn't correctly restated for prior year. The Parish Council did have a big increase in the value of fixed assets in that year and it had been 3 or 4 years since the value had been reviewed so in a number of areas the figures were understated; we did provide the auditor with a breakdown of what was new but they have advised we should have restated that previous figure. The External Auditor also stated we didn't correctly place the Notice of Exercise of Public Rights; however, we believe the previous Clerk did go through that process and put it on our website, we feel this was correct but we take these points on board and are assured that this will not happen next year.</p> <p>Cllr Keeble confirmed we have a timetable for 2025-2026 AGAR and it is noted that there is a requirement to have an IT policy, this will go on the November agenda.</p> <p>(b) <b>Email Review – gov.uk addresses for All Councillors</b> Cllr Illingworth confirmed there are 20 gov.uk email addresses available which can be provided but Councillors need to decide when and if they want to switch over. If the majority choose to move over to gov.uk email addresses then everyone needs to do it, it is recommended but not compulsory. Cllr Illingworth personally believes Councillors should change over so the email address belongs to the Parish Council and if someone leaves it can be switched off. It was <b>AGREED</b> by all to put this on the November agenda to be discussed on the return of the Chairman and Bob Illingworth will come and explain more about the process.</p> <p>(c) <b>Social Media Policy Review</b> – It was agreed to put this back on the agenda for November and the Clerk will look through the list of Policies required and what we have/need in relation to Policies and bring this to the next meeting in November.</p>	<p>CLERK</p> <p>CLERK/ BI</p> <p>CLERK</p>
72	<p><b>Play Area – Skate Park</b> – Cllr Marsh updated the Parish Council in the absence of Cllr Raper. He advised that the Playing Fields Committee had met and looked at the proposed area for the skate park between the tennis courts and the bank and was advised that this area is let out for sports practice and is also used for events such as the Picnic in the Park. The Committee also raised the question of the funding the construction, maintenance and insurance of a skate park and issues from possible noise complaints etc, it was agreed by the Playing Fields Committee that the Pattishall Parish Hall Playing Fields location is inappropriate.</p> <p>Cllr Hodges was concerned that it is expensive to build and maintain a skate park, he advised that the proposed area requested in Butchers Lane Play Area is too close to resident's houses and will undoubtedly cause complaints.</p> <p>After discussion it was agreed that it is not possible at the current time to fund, build, maintain and insure a skate park and there isn't, at the present time, a suitable location to put one if it were affordable, the key concern is maintenance and insurance. Clerk to draft a response to the proposer and share with Councillors.</p>	<p>CLERK</p>
73	<p><b>Remembrance Day poppies and silhouettes</b> -Cllr Illingworth confirmed that the silhouettes are in the loft at the village hall and she has the poppies but it needs to be decided when the poppies are going to be put up and where the silhouettes are going to go. It was <b>AGREED</b> by all that the 3 silhouettes will go on Astcote Village Green, Pattishall Village Green and one at Gayton Road, Eastcote and the poppies will go up in the same location as previous years. Cllr Illingworth offered to put them up with the support of another Councillor and Cllr Marsh volunteered to help. It was <b>AGREED</b> by all to put them up by half term so they are up for the last week in October. Cllr Illingworth will go to the church service to represent the Parish Council and will obtain 2 small crosses for the scouts to put on the 2 Commonwealth graves. Cllr Illingworth will trim the grass and check with the scouts if they are willing to put on the crosses and at the same time ask about the tree being cut at the playing fields.</p>	<p>II/PM</p> <p>II</p>

74		<b>Key Matters for Discussion</b>	
(a)	<b>Allotments BE</b>	Nothing except the water issue as mentioned in the Finance section.	
(b)	<b>Community Engagement NB/II/MM/SR</b>	<ul style="list-style-type: none"> <li>• Cllr Banister confirmed that Facebook engagement dropped off after the Savills post, the Parish Council is up to 291 followers and there has been 3258 views of the Parish Council Facebook page and 7 interactions with it.</li> <li>• Cllr Illingworth advised that the defibrillator has been checked and working.</li> <li>• Cllr Illingworth confirmed there are 154 pupils at Pattishall school, so the numbers are up from last year.</li> <li>• Cllr Marsh advised there has been a water leak issue at the Village Hall, the meter is currently showing substantial water usage 24/7, they have bailed out water in chamber in water meter and now need to undertake a process of tracking and tracing this leak, need to isolate the stop cock in the building and the one outside to narrow it down, if this does not resolve it then the issue could be somewhere in the pipe within the building or the pavilion. The Village Hall are currently checking if the insurance covers track and trace, need to find out what is covered under the tenancy agreement and what isn't.</li> <li>• Cllr Illingworth confirmed there is a lease from the playing fields to the hall, she believes that Karen has the paperwork but we will need to check who is responsible for the repairs if there is substantial damage but the insurance needs to be checked first. Clerk to check paperwork.</li> <li>• Cllr Marsh confirmed that bonfire night and fireworks is at the Village Hall on Saturday 8<sup>th</sup> November and requested support. He requested permission for the committee to collect the dead wood on Butchers Lane to use for the bonfire but will need a van to do so. It was discussed that the committee would need to check whether the wood is on private land or not before taking it.</li> <li>• Cllr Mitton advised that Around Pattishall has been published. Cllr Illingworth said her email address is incorrect in the magazine as it shows the.gov.uk email address but will leave it for now in case we change over.</li> </ul>	CLERK
(c)			
(d)			
(e)			
(f)			
(g)			
(h)			
(i)			

<p><b>Grass cutting, trees, hedges, churchyard, and burial ground maintenance</b> DH</p>	<p>Cllr Hodges advised that the maintenance in Booth Close has not been completed yet though they were supposed to come this week, this and Butchers Lane needs to be done. There was a concern that the contractors cutting the hedge at No 42 used the Butchers Lane Play area to store their chain saws, ladders etc so they were asked to make this safe and remove everything and secure all gates when completed.</p> <p>Cllr Hodges advised that following the storm a few weeks ago a call was received to say two limbs of a willow tree had come down into the road but the road was closed at the time luckily, however Cllr Russell had been out and trimmed it back to the edge of the pavement and Cllr Hodges had taken the rest away.</p>
<p><b>Highways</b> NB</p>	<p>Cllr Banister advised:</p> <ul style="list-style-type: none"> <li>• He has a broad overview of the first 3 months reporting from the SIDS which will be emailed out to Councillors.</li> <li>• He advised there is a standard way of measuring speed used by the Police and Highways and radar and cameras is set at, 85<sup>th</sup> percentile is a number that is arrived at by 85% of drivers going through a particular place who are at or around the speed limit. The Parish Council SIDS take each hour of the day and then they go how fast vehicles are going at each hour of the day and gives an 85% score per column, so a whole day of vehicles going through and you can manipulate the reports so 1<sup>st</sup> July to 30 September. At the bottom of the reports, it shows the total number of vehicles coming through that SID, how many going much slower and those going at 85<sup>th</sup> percentile and those at 95<sup>th</sup> percentile, 85% means that 15% are going faster than what the speed should be.</li> <li>• E.G. Banbury Lane in from Rothersthorpe the total vehicles was 70,189 85<sup>th</sup> percentile 42 miles an hour average which is still 12ph over the limit with the fastest speed recorded at over 101ph.</li> <li>• He wishes to have another 3 months' worth of reports and then meet with Matt at the Safer Roads department and ask if based on the evidence they would support the Parish Council with an ANPR or bring out the speed vans more regularly.</li> <li>• Cllr Marsh asked if we had ANPR would fines be issued automatically by the camera and Cllr Banister advised that is his understanding.</li> <li>• Cllr Banister confirmed that in Butchers Lane, there had been 27,500 vehicles and the 85<sup>th</sup> percentile is 38 mph still over 30mph, at Astcote it is 37mph, Birds Hill 85<sup>th</sup> per centile is 40mph with a total of 10,500 vehicles. The fastest speed recorded down Birds Hill is 98mph.</li> <li>• He does believe that the SIDS are having an effect as he has watched the traffic for an hour and seen that the brake lights do go on when they flash red for most vehicles.</li> <li>• He confirmed that the new company that have taken over are easy to deal with but unsure at this stage if they have the technology to put the ANPR into the sign, he has asked and is waiting for a response.</li> <li>• He is waiting for an update about the grant situation given the company that supplied the SIDS went into administration and should hear back soon.</li> <li>• He has a meeting with Sara Bool, MP, tomorrow to discuss what further measures could help on the A5 to slow the traffic through Fosters Booth and will report back after that at the next meeting, he feels it would be helpful to have a 40mph speed limit which would really calm the traffic</li> <li>• He confirmed that Tiffield and our parish boundary road has been partly patched after long standing leak and they will be there next week finishing patching work, he has been up and walked it and it is disappointing that they have done a long series of patches. He confirmed he has a contact in WNC who holds the funding budget for roads each year so he is in touch with them.</li> </ul>

	<ul style="list-style-type: none"> <li>• He advised that over the next couple of days Festival and Leys Road are having the concrete base prepared for the proper tarmac to go down on 20-24 October.</li> <li>• The Sunken drains on Church Street both fixed</li> <li>• He has spoken to Pells about village signs and these will be installed by the next FCM</li> <li>• Cllr Illingworth has looked at the litter bins and to her knowledge nothing has been left behind, there are dog poo bags in there but WNC website says you can put dog waste in litter bins and black bins. If the Team take out the dog waste and leave it again it will be reported to WNC.</li> </ul>	
<p><b>Lighting</b></p>	<p>Cllr Marsh advised:</p> <ul style="list-style-type: none"> <li>• He advised National Grid of the SIDS and they have carried out an energy consumption analysis and based on information provided each SID draws 34watts per hour 24 hours a day. Both of these have been added to Parish lighting inventory and NPower have been informed as of 15<sup>th</sup> September with the energy bill to be updated and backdated to 25<sup>th</sup> June when went live. He confirmed we are currently billed under 1 x MPAN with streetlights, may need to separate the MPANs so can see what is billed for the SIDs and what is billed for street lighting and Cllr Banister agreed with this.</li> <li>• Cllr Keeble asked what level of granularity we want in reports, after discussion it was agreed to split the SIDs and Street Lights on the bills so they can be separately identified so Cllr Marsh will ask for separate MPAN for each.</li> <li>• He confirmed that the formal complaint is resolved and closed and /access to the dashboard has been restored.</li> <li>• Q3 invoices have not yet been received but are expected shortly.</li> <li>• He will pick up working with NCALC to see if the Parish Council are getting the best deal with electricity.</li> <li>• Cllr Hodges said once we have that information we can sit down and discuss a way forward and Cllr Marsh agreed we could then take forward a tender process and see what options are available which he will hopefully have by December.</li> <li>• He advised that in relation to the EON maintenance contract he is still looking at the accuracy of credit, only one recent invoice showing breakdown and older ones just a figure so harder to work out, it may not be possible to confirm but will continue to try and work it out.</li> <li>• No maintenance issues or streetlight faults reported and not seen any.</li> <li>• In relation to electrical testing, all lights are under a 6-year testing cycle, he has assessed as to whether they need testing and very few lights need tested in 2026, 2027 and 2028 but 2029 will be a much bigger year so need to be aware of that as 70 lights will need to be done in 2029 which will be done each month in batches of 10 so that will need to be budgeted for.</li> <li>• He suggests that the testing dates are uploaded to the Parish mapping system.</li> </ul>	
<p><b>Footpaths</b> <b>JR</b></p>	<p>Cllr Russell advised that he has shared a report with Councillors and advised that he is no longer able to be the Footpath Warden as he is struggling to walk the footpaths. It was <b>AGREED</b> by all that a notice would go on the Facebook page and the website requesting someone in the Parish to take up the role.</p>	<p>CLERK/ NB</p>



	<p>time. It was agreed that this would go on the agenda for the benches to be sorted by next summer.</p> <ul style="list-style-type: none"> <li>• Cllr Hodges requested information on a burial plot in the churchyard where ashes have been dug into the plot. He is unsure if this was paid for and who did it. Cllr Illingworth to check with the Church and feedback at the next Council Meeting.</li> </ul>	II
78	Date of next meeting – 13 <sup>th</sup> November 2025	

End of Meeting: 22.07